

## Qualification Pack



# Deep Sea Fisher

QP Code: AGR/Q5004

Version: 3.0

NSQF Level: 4

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## Qualification Pack

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### AGR/Q5004: Deep Sea Fisher

#### Brief Job Description

A Deep Sea Fisher captures fish in the deep sea within the Exclusive Economic Zone (EEZ) on mechanized vessels of size less than 24m overall length (OAL). The Deep Sea Fisher is also responsible for processing and storing fish so that spoilage can be reduced and the best fish is provided to the customer.

#### Personal Attributes

The candidate should be physically fit to load and unload heavy crates and fishing equipment. The candidate is also required to work for long hours during the fishing assignment. The candidate must also possess manual and finger dexterity, ability to respond to important signals, high physical stamina, and ensure attention to detail. S/he should be a good swimmer and also possess decent communication skills and ability to prioritize tasks.

#### Applicable National Occupational Standards (NOS)

##### Compulsory NOS:

1. [AGR/N5011: Prepare for deep sea fishing activity](#)
2. [AGR/N5012: Carry out deep sea fishing activity](#)
3. [AGR/N5013: Store and market the captured fish](#)
4. [AGR/N5014: Carry out basic engine room and maintenance duties](#)
5. [AGR/N5015: Carry out basic seamanship activities](#)
6. [AGR/N5016: Store and preserve the captured deep sea fish](#)
7. [AGR/N5103: Follow the safety and hygiene practices in capture fisheries operations](#)
8. [DGT/VSQ/N0102: Employability Skills \(60 Hours\)](#)

#### Qualification Pack (QP) Parameters

<b>Sector</b>	Agriculture
<b>Sub-Sector</b>	Fisheries
<b>Occupation</b>	Capture Fisheries

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<b>Country</b>	India
<b>NSQF Level</b>	4
<b>Credits</b>	13
<b>Aligned to NCO/ISCO/ISIC Code</b>	NCO-2015/6223.0101
<b>Minimum Educational Qualification &amp; Experience</b>	<p>12th grade Pass OR Completed 2nd year of the 3-year diploma after 10 (and pursuing regular diploma) OR 10th grade pass (plus 2-year NTC) OR 10th grade pass (plus 1-year NTC plus 1 year NAC) OR 8th grade pass with 2 year NTC plus 1 year NAC plus 1 year CITS OR 10th grade pass and pursuing continuous schooling OR 10th grade pass with 2 Years of experience relevant experience OR Previous relevant Qualification of NSQF Level (Level 3.0 with minimum education as 8th Grade pass) with 3 Years of experience relevant experience OR Previous relevant Qualification of NSQF Level (Level 3.5 with 1.5- year relevant experience)</p>
<b>Minimum Level of Education for Training in School</b>	
<b>Pre-Requisite License or Training</b>	Must possess Certificate as per the regulatory requirements, if any
<b>Minimum Job Entry Age</b>	18 Years
<b>Last Reviewed On</b>	NA
<b>Next Review Date</b>	31/03/2025
<b>NSQC Approval Date</b>	31/03/2022
<b>Version</b>	3.0
<b>Reference code on NQR</b>	QG-04-AG-00307-2023-V1.1-ASCI
<b>NQR Version</b>	1.1

## Qualification Pack

### AGR/N5011: Prepare for deep sea fishing activity

#### Description

This OS unit is about preparing for deep sea fishing that includes selecting and preparing the fishing vessel and arranging the required resources.

#### Scope

The scope covers the following :

- Select and prepare the fishing vessel
- Ensure compliance with the regulatory requirements and select the route
- Arrange and check the equipment and other resources

#### Elements and Performance Criteria

##### *Select and prepare the fishing vessel*

To be competent, the user/individual on the job must be able to:

- PC1.** identify a mechanised vessel with the required capacity for deep sea fishing
- PC2.** test various equipment on the fishing vessel to ensure they are working as expected

##### *Ensure compliance with the regulatory requirements and select the route*

To be competent, the user/individual on the job must be able to:

- PC3.** ensure that the fishing permits, license and other necessary documents for the boat and equipment being used for deep sea fishing meet the applicable requirements
- PC4.** select the route for deep sea fishing and mark it on the map

##### *Arrange and check the equipment and other resources*

To be competent, the user/individual on the job must be able to:

- PC5.** check for the availability and condition of the first aid kit, safety and Personal Protective Equipment (PPE), such as the scuba diving equipment and its accessories
- PC6.** replace the worn-out or damaged safety equipment and PPE
- PC7.** arrange the anchor and supporting equipment along with food, drinking water, ice and fuel as per the requirement
- PC8.** arrange for the safe and hygienic storage of food, water, ice, fuel and fish on the vessel
- PC9.** select crew for the deep sea fishing operation, ensuring they are physically fit
- PC10.** test the fish finding, navigation and communication equipment to ensure they are in working condition
- PC11.** arrange the fishing net, rod, longline gear materials, live baits and other accessories required for deep sea fishing

#### Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** the selection and use of appropriate fishing vessel for deep sea fishing

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- KU2.** applicable permits and licensing requirements for deep sea fishing
- KU3.** the process of testing the various equipment on the fishing vessel
- KU4.** the process of selecting the route for deep sea fishing and marking it on the map
- KU5.** the importance of carrying the first aid kit, safety and PPE for deep sea fishing
- KU6.** the importance and process of checking the scuba diving equipment and its accessories for wear and tear or damage
- KU7.** various items to be carried to the deep sea for fishing operation such as the anchor and supporting equipment, food, drinking water, ice, fuel, fishing net, rod, longline gear materials, live baits, etc.
- KU8.** the importance of arranging for safe and hygienic storage of food, water, ice, fuel and fish on the vessel
- KU9.** the importance of selecting physically fit crew for deep sea fishing
- KU10.** how to test the fish finding, navigation and communication equipment

## Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** write work-related notes and records
- GS2.** communicate clearly and politely
- GS3.** read the relevant literature to get information about the latest developments in the field of work
- GS4.** plan and prioritise tasks to ensure timely completion
- GS5.** take quick decisions to deal with workplace emergencies/ accidents
- GS6.** listen attentively to understand the information/ instructions being shared by the speaker
- GS7.** identify possible disruptions to work and take appropriate preventive measures
- GS8.** co-ordinate with co-workers to achieve work objectives
- GS9.** evaluate all possible solutions to a problem to select the best one

## Qualification Pack

### Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Select and prepare the fishing vessel</i>	<b>10</b>	<b>16</b>	-	<b>10</b>
<b>PC1.</b> identify a mechanised vessel with the required capacity for deep sea fishing	-	-	-	-
<b>PC2.</b> test various equipment on the fishing vessel to ensure they are working as expected	-	-	-	-
<i>Ensure compliance with the regulatory requirements and select the route</i>	<b>8</b>	<b>8</b>	-	<b>8</b>
<b>PC3.</b> ensure that the fishing permits, license and other necessary documents for the boat and equipment being used for deep sea fishing meet the applicable requirements	-	-	-	-
<b>PC4.</b> select the route for deep sea fishing and mark it on the map	-	-	-	-
<i>Arrange and check the equipment and other resources</i>	<b>12</b>	<b>16</b>	-	<b>12</b>
<b>PC5.</b> check for the availability and condition of the first aid kit, safety and Personal Protective Equipment (PPE), such as the scuba diving equipment and its accessories	-	-	-	-
<b>PC6.</b> replace the worn-out or damaged safety equipment and PPE	-	-	-	-
<b>PC7.</b> arrange the anchor and supporting equipment along with food, drinking water, ice and fuel as per the requirement	-	-	-	-
<b>PC8.</b> arrange for the safe and hygienic storage of food, water, ice, fuel and fish on the vessel	-	-	-	-
<b>PC9.</b> select crew for the deep sea fishing operation, ensuring they are physically fit	-	-	-	-
<b>PC10.</b> test the fish finding, navigation and communication equipment to ensure they are in working condition	-	-	-	-

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Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<b>PC11.</b> arrange the fishing net, rod, longline gear materials, live baits and other accessories required for deep sea fishing	-	-	-	-
<b>NOS Total</b>	<b>30</b>	<b>40</b>	-	<b>30</b>

## Qualification Pack

### National Occupational Standards (NOS) Parameters

<b>NOS Code</b>	AGR/N5011
<b>NOS Name</b>	Prepare for deep sea fishing activity
<b>Sector</b>	Agriculture
<b>Sub-Sector</b>	Fisheries
<b>Occupation</b>	Capture Fisheries
<b>NSQF Level</b>	4
<b>Credits</b>	1
<b>Version</b>	2.0
<b>Last Reviewed Date</b>	31/03/2022
<b>Next Review Date</b>	31/03/2025
<b>NSQC Clearance Date</b>	31/03/2022

## Qualification Pack

### AGR/N5012: Carry out deep sea fishing activity

#### Description

This unit is about capturing deep sea fish and preserving the catch during the venture.

#### Scope

The scope covers the following :

- Perform deep sea fishing activities
- Carry out sorting and grading of the catch
- Preserve, store and unload the fish

#### Elements and Performance Criteria

##### *Perform deep sea fishing activity*

To be competent, the user/individual on the job must be able to:

- PC1.** assess the weather conditions before venturing for deep sea fishing
- PC2.** operate the fishing vessel and follow the selected route for deep sea fishing
- PC3.** maintain contact with the coast guard helpline and follow their instructions
- PC4.** locate the fishing grounds with an adequate quantity of fish, using the fish finding equipment
- PC5.** anchor the fishing vessel at the identified location
- PC6.** use an appropriate fishing method depending on the area and the fish species being targeted
- PC7.** use an appropriate type of bait depending on the targeted fish species and the selected fishing method for catching fish
- PC8.** prepare the deck for hauling the catch
- PC9.** catch the fish as per the standard procedure, taking the applicable safety precautions
- PC10.** transfer the catch from the fishing gear to the fishing vessel without damage to the fish

##### *Carry out sorting and grading of the catch*

To be competent, the user/individual on the job must be able to:

- PC11.** carry out sensory evaluation of the catch
- PC12.** record the sensory evaluation data as per the Quality Index Method (QIM)
- PC13.** carry out the descriptive test on a sample to determine the quality of catch
- PC14.** analyse the results and sort the fish according to the results of the descriptive test
- PC15.** grade the catch manually or using the appropriate graders, on relevant grading parameter

##### *Preserve, store and unload the fish*

To be competent, the user/individual on the job must be able to:

- PC16.** gut the fish to preserve it for a long duration of time
- PC17.** wash the gutted fish to remove blood and contaminants from its skin and gills
- PC18.** store the catch in hygienic conditions onboard and at the recommended temperature, protecting it from contamination

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**PC19.** unload the fish safely from the fishing vessel on returning to the port

**PC20.** maintain the record of the catch unloaded at the port

### Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** the importance of checking the weather forecast and sea conditions before going for deep sea fishing
- KU2.** the importance of maintaining contact with the coast guard helpline and following the instructions to ensure safe navigation in the sea
- KU3.** how to locate the fishing grounds with an adequate quantity of fish
- KU4.** the process of selecting an appropriate fishing method depending on the area and the fish species being targeted
- KU5.** use of an appropriate type of bait depending on the targeted fish species and the selected fishing method
- KU6.** the process of preparing the deck for hauling the catch
- KU7.** applicable safety precautions to be taken for catching the fish
- KU8.** the process of transferring the catch from the fishing gear to the fishing vessel
- KU9.** how to carry out the sensory evaluation of the catch and record the sensory evaluation data as per the Quality Index Method (QIM)
- KU10.** how to carry out the descriptive test to determine the quality of catch
- KU11.** how to analyse the results of the descriptive test and sort the fish according to its results
- KU12.** the process of grading the catch manually or using the appropriate graders, on the relevant grading parameter
- KU13.** the process of gutting and washing the fish
- KU14.** the importance of storing the catch in hygienic conditions, maintaining the recommended temperature
- KU15.** the process of unloading the fish safely from the fishing vessel

### Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** write work-related records
- GS2.** communicate clearly and politely
- GS3.** read the relevant literature to get information about the latest developments in the field of work
- GS4.** plan and prioritise tasks to ensure timely completion
- GS5.** take quick decisions to deal with workplace emergencies/ accidents
- GS6.** listen attentively to understand the information/ instructions being shared by the speaker
- GS7.** identify possible disruptions to work and take appropriate preventive measures
- GS8.** co-ordinate with co-workers to achieve work objectives



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**GS9.** evaluate all possible solutions to a problem to select the best one

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### Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Perform deep sea fishing activity</i>	<b>12</b>	<b>18</b>	-	<b>16</b>
<b>PC1.</b> assess the weather conditions before venturing for deep sea fishing	-	-	-	-
<b>PC2.</b> operate the fishing vessel and follow the selected route for deep sea fishing	-	-	-	-
<b>PC3.</b> maintain contact with the coast guard helpline and follow their instructions	-	-	-	-
<b>PC4.</b> locate the fishing grounds with an adequate quantity of fish, using the fish finding equipment	-	-	-	-
<b>PC5.</b> anchor the fishing vessel at the identified location	-	-	-	-
<b>PC6.</b> use an appropriate fishing method depending on the area and the fish species being targeted	-	-	-	-
<b>PC7.</b> use an appropriate type of bait depending on the targeted fish species and the selected fishing method for catching fish	-	-	-	-
<b>PC8.</b> prepare the deck for hauling the catch	-	-	-	-
<b>PC9.</b> catch the fish as per the standard procedure, taking the applicable safety precautions	-	-	-	-
<b>PC10.</b> transfer the catch from the fishing gear to the fishing vessel without damage to the fish	-	-	-	-
<i>Carry out sorting and grading of the catch</i>	<b>10</b>	<b>10</b>	-	<b>8</b>
<b>PC11.</b> carry out sensory evaluation of the catch	-	-	-	-
<b>PC12.</b> record the sensory evaluation data as per the Quality Index Method (QIM)	-	-	-	-
<b>PC13.</b> carry out the descriptive test on a sample to determine the quality of catch	-	-	-	-
<b>PC14.</b> analyse the results and sort the fish according to the results of the descriptive test	-	-	-	-

### Qualification Pack

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<b>PC15.</b> grade the catch manually or using the appropriate graders, on relevant grading parameter	-	-	-	-
<i>Preserve, store and unload the fish</i>	<b>8</b>	<b>12</b>	-	<b>6</b>
<b>PC16.</b> gut the fish to preserve it for a long duration of time	-	-	-	-
<b>PC17.</b> wash the gutted fish to remove blood and contaminants from its skin and gills	-	-	-	-
<b>PC18.</b> store the catch in hygienic conditions onboard and at the recommended temperature, protecting it from contamination	-	-	-	-
<b>PC19.</b> unload the fish safely from the fishing vessel on returning to the port	-	-	-	-
<b>PC20.</b> maintain the record of the catch unloaded at the port	-	-	-	-
<b>NOS Total</b>	<b>30</b>	<b>40</b>	-	<b>30</b>

## Qualification Pack

### National Occupational Standards (NOS) Parameters

<b>NOS Code</b>	AGR/N5012
<b>NOS Name</b>	Carry out deep sea fishing activity
<b>Sector</b>	Agriculture
<b>Sub-Sector</b>	Fisheries
<b>Occupation</b>	Capture Fisheries
<b>NSQF Level</b>	4
<b>Credits</b>	1
<b>Version</b>	2.0
<b>Last Reviewed Date</b>	31/03/2022
<b>Next Review Date</b>	31/03/2025
<b>NSQC Clearance Date</b>	31/03/2022

## Qualification Pack

### AGR/N5013: Store and market the captured fish

#### Description

This OS unit is about storing the captured fish in hygienic conditions and marketing it.

#### Scope

The scope covers the following :

- Store the fish
- Market and fish

#### Elements and Performance Criteria

##### *Store the fish*

To be competent, the user/individual on the job must be able to:

- PC1.** prepare a hygienic storage area for storing the captured fish
- PC2.** arrange the appropriate containers/ drums to store the fish
- PC3.** ensure the storage area has the recommended temperature and humidity for storing different species of captured fish
- PC4.** store the fish in the storage ensuring no damage to it

##### *Market the fish*

To be competent, the user/individual on the job must be able to:

- PC5.** analyse market rate for the quality of captured fish
- PC6.** set a price for the fish according to the market rate and its quality
- PC7.** identify potential market/ aggregators/ buyers of the captured fish
- PC8.** negotiate the price with the aggregators/ buyers and accept order according to the available stock of fish
- PC9.** arrange a safe mode of transport to deliver fish to the aggregators/ buyers
- PC10.** process the payments using the appropriate electronic payment method
- PC11.** calculate the benefit-cost (B:C) ratio
- PC12.** maintain the manual and/or electronic record of sales and payments in the physical registers and/ or the relevant computer application

#### Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** the process of preparing a hygienic storage area for storing the fish
- KU2.** appropriate containers and drums for storing fish
- KU3.** recommended temperature and humidity to store different varieties of captured fish
- KU4.** the process of analysing the market rate for the processed fish and setting its price according to the market rate and its quality

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- KU5.** the process of identifying and negotiating with the potential market/ aggregators/ buyers of the processed fish
- KU6.** the use of various electronic payment methods
- KU7.** safe mode of transport to deliver fish to aggregators/ buyers
- KU8.** the use of a relevant computer application to maintain the record of sale and payment
- KU9.** how to calculate the benefit-cost (B:C) ratio

## Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** write work-related notes
- GS2.** read the relevant guides and manuals
- GS3.** communicate clearly and politely
- GS4.** listen attentively to understand the information/ instructions being given
- GS5.** plan and prioritise tasks to ensure timely completion
- GS6.** take quick decisions to deal with workplace emergencies/ accidents
- GS7.** co-ordinate with co-workers to achieve the work objectives
- GS8.** identify possible disruptions to work and take preventive measures

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### Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Store the fish</i>	<b>16</b>	<b>24</b>	-	<b>18</b>
<b>PC1.</b> prepare a hygienic storage area for storing the captured fish	-	-	-	-
<b>PC2.</b> arrange the appropriate containers/ drums to store the fish	-	-	-	-
<b>PC3.</b> ensure the storage area has the recommended temperature and humidity for storing different species of captured fish	-	-	-	-
<b>PC4.</b> store the fish in the storage ensuring no damage to it	-	-	-	-
<i>Market the fish</i>	<b>14</b>	<b>16</b>	-	<b>12</b>
<b>PC5.</b> analyse market rate for the quality of captured fish	-	-	-	-
<b>PC6.</b> set a price for the fish according to the market rate and its quality	-	-	-	-
<b>PC7.</b> identify potential market/ aggregators/ buyers of the captured fish	-	-	-	-
<b>PC8.</b> negotiate the price with the aggregators/ buyers and accept order according to the available stock of fish	-	-	-	-
<b>PC9.</b> arrange a safe mode of transport to deliver fish to the aggregators/ buyers	-	-	-	-
<b>PC10.</b> process the payments using the appropriate electronic payment method	-	-	-	-
<b>PC11.</b> calculate the benefit-cost (B:C) ratio	-	-	-	-
<b>PC12.</b> maintain the manual and/or electronic record of sales and payments in the physical registers and/ or the relevant computer application	-	-	-	-
<b>NOS Total</b>	<b>30</b>	<b>40</b>	-	<b>30</b>

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### National Occupational Standards (NOS) Parameters

<b>NOS Code</b>	AGR/N5013
<b>NOS Name</b>	Store and market the captured fish
<b>Sector</b>	Agriculture
<b>Sub-Sector</b>	Fisheries
<b>Occupation</b>	Capture Fisheries
<b>NSQF Level</b>	4
<b>Credits</b>	1
<b>Version</b>	2.0
<b>Last Reviewed Date</b>	31/03/2022
<b>Next Review Date</b>	31/03/2025
<b>NSQC Clearance Date</b>	31/03/2022

## Qualification Pack

### AGR/N5014: Carry out basic engine room and maintenance duties

#### Description

This OS unit is about performing basic engine room and maintenance activities.

#### Scope

The scope covers the following :

- Carry out basic engine room operations
- Carry out repair and maintenance activities
- Optimise resource utilisation
- Carry out waste management

#### Elements and Performance Criteria

##### *Carry out basic engine room operations*

To be competent, the user/individual on the job must be able to:

- PC1.** check the work instructions and schedule received from the engine room in-charge
- PC2.** assist in safe and efficient operation of the propulsion machinery and auxiliary equipment
- PC3.** follow the applicable safety instructions while working on electrical equipment and the engine's moving parts, including operating and controlling the engine power and speed

##### *Carry out repair and maintenance activities*

To be competent, the user/individual on the job must be able to:

- PC4.** arrange the relevant Personal Protection Equipment (PPE) and hand/ power tools and equipment
- PC5.** examine the machinery for the recommended pressure, flow and adequacy of lubricant
- PC6.** check the standby equipment for repair and maintenance requirements
- PC7.** check if the joints are secured tightly and have no leakages
- PC8.** check the pressure and temperature gauges for the correct functioning
- PC9.** check ballast, slops, stowage and security of the engine room stores
- PC10.** clean rust, oil paint, grease, salt and dirt from the surface of the vessel and its machinery
- PC11.** carry out lubrication of the relevant engine parts and equipment using a grease gun as per the lubrication schedule
- PC12.** clean strainers and filters in various systems
- PC13.** carry out maintenance of the fuel injector and fuel injection pump
- PC14.** maintain cleanliness of the engine and auxiliary units
- PC15.** maintain the recommended level of fuel and water in the engine
- PC16.** follow the recommended procedures in case of abnormal smoke, pressure, temperature, sound etc.
- PC17.** use the relevant hand and power tools as per the manufacturer's instructions
- PC18.** carry out minor carpentry, plumbing and electricity-related work, as required

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- PC19.** apply paint on the vessel surface, as required
- PC20.** carry out minor repair and maintenance of the tools and equipment as per the manufacturer's instructions and maintenance schedule
- PC21.** report any complex repair and maintenance needs to the in-charge
- PC22.** maintain cleanliness in the work area
- PC23.** maintain the record of repair and maintenance activities

### *Optimise resource utilisation*

To be competent, the user/individual on the job must be able to:

- PC24.** optimise the usage of water, electricity and other resources in various tasks and processes
- PC25.** connect the electrical tools and equipment safely and turn them off when not in use
- PC26.** plug any water leakages to prevent its wastage

### *Carry out waste management*

To be competent, the user/individual on the job must be able to:

- PC27.** segregate waste into appropriate categories
- PC28.** recycle the recyclable waste appropriately and dispose the non-recyclable waste in an environment-friendly manner

## Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** the process of safe and efficient operation of the propulsion machinery and auxiliary equipment.
- KU2.** safety instructions to be followed while working on electrical equipment and the engine moving parts, including operating and controlling the engine power and speed
- KU3.** use of the relevant PPE, hand and power tools
- KU4.** how to check various machineries on the vessel for the recommended pressure, flow and adequacy of lubricant
- KU5.** the importance of checking that various joints are secured tightly and have no leakages
- KU6.** how to check the pressure and temperature gauges for the correct functioning
- KU7.** the process of checking ballast, slops, stowage and security of the engine room stores
- KU8.** the importance and process of cleaning rust, oil paint, grease, salt and dirt from the surface of the vessel and its machinery
- KU9.** the recommended lubrication schedule for various engine parts and equipment and the use of a grease gun for lubrication
- KU10.** the process of cleaning the strainers and filters in various engine systems
- KU11.** the process of repairing and maintaining the fuel injector and fuel injection pump
- KU12.** the importance of maintaining the cleanliness of the engine and auxiliary units
- KU13.** the recommended level of fuel and water to be maintained in the engine
- KU14.** the recommended procedures to be followed in case of abnormal smoke, pressure, temperature, sound on the fishing vessel
- KU15.** how to carry out minor carpentry, plumbing and electricity-related work
- KU16.** the process of applying paint on the vessel surface

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- KU17.** the process of carrying out minor repair and maintenance of the relevant tools and equipment and their recommended maintenance schedule
- KU18.** benefits of resource optimisation
- KU19.** the process of segregating waste into appropriate categories
- KU20.** different ways of recycling and disposing waste

## Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** write work-related records
- GS2.** communicate clearly and politely
- GS3.** read the relevant literature to get information about the latest developments in the field of work
- GS4.** plan and prioritise tasks to ensure timely completion
- GS5.** take quick decisions to deal with workplace emergencies/ accidents
- GS6.** listen attentively to understand the information/ instructions being shared by the speaker
- GS7.** identify possible disruptions to work and take appropriate preventive measures
- GS8.** co-ordinate with co-workers to achieve work objectives
- GS9.** evaluate all possible solutions to a problem to select the best one

## Qualification Pack

### Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Carry out basic engine room operations</i>	<b>10</b>	<b>10</b>	-	<b>10</b>
<b>PC1.</b> check the work instructions and schedule received from the engine room in-charge	-	-	-	-
<b>PC2.</b> assist in safe and efficient operation of the propulsion machinery and auxiliary equipment	-	-	-	-
<b>PC3.</b> follow the applicable safety instructions while working on electrical equipment and the engine's moving parts, including operating and controlling the engine power and speed	-	-	-	-
<i>Carry out repair and maintenance activities</i>	<b>12</b>	<b>18</b>	-	<b>12</b>
<b>PC4.</b> arrange the relevant Personal Protection Equipment (PPE) and hand/ power tools and equipment	-	-	-	-
<b>PC5.</b> examine the machinery for the recommended pressure, flow and adequacy of lubricant	-	-	-	-
<b>PC6.</b> check the standby equipment for repair and maintenance requirements	-	-	-	-
<b>PC7.</b> check if the joints are secured tightly and have no leakages	-	-	-	-
<b>PC8.</b> check the pressure and temperature gauges for the correct functioning	-	-	-	-
<b>PC9.</b> check ballast, slops, stowage and security of the engine room stores	-	-	-	-
<b>PC10.</b> clean rust, oil paint, grease, salt and dirt from the surface of the vessel and its machinery	-	-	-	-
<b>PC11.</b> carry out lubrication of the relevant engine parts and equipment using a grease gun as per the lubrication schedule	-	-	-	-
<b>PC12.</b> clean strainers and filters in various systems	-	-	-	-
<b>PC13.</b> carry out maintenance of the fuel injector and fuel injection pump	-	-	-	-

### Qualification Pack

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<b>PC14.</b> maintain cleanliness of the engine and auxiliary units	-	-	-	-
<b>PC15.</b> maintain the recommended level of fuel and water in the engine	-	-	-	-
<b>PC16.</b> follow the recommended procedures in case of abnormal smoke, pressure, temperature, sound etc.	-	-	-	-
<b>PC17.</b> use the relevant hand and power tools as per the manufacturer's instructions	-	-	-	-
<b>PC18.</b> carry out minor carpentry, plumbing and electricity-related work, as required	-	-	-	-
<b>PC19.</b> apply paint on the vessel surface, as required	-	-	-	-
<b>PC20.</b> carry out minor repair and maintenance of the tools and equipment as per the manufacturer's instructions and maintenance schedule	-	-	-	-
<b>PC21.</b> report any complex repair and maintenance needs to the in-charge	-	-	-	-
<b>PC22.</b> maintain cleanliness in the work area	-	-	-	-
<b>PC23.</b> maintain the record of repair and maintenance activities	-	-	-	-
<i>Optimise resource utilisation</i>	<b>4</b>	<b>6</b>	-	<b>4</b>
<b>PC24.</b> optimise the usage of water, electricity and other resources in various tasks and processes	-	-	-	-
<b>PC25.</b> connect the electrical tools and equipment safely and turn them off when not in use	-	-	-	-
<b>PC26.</b> plug any water leakages to prevent its wastage	-	-	-	-
<i>Carry out waste management</i>	<b>4</b>	<b>6</b>	-	<b>4</b>
<b>PC27.</b> segregate waste into appropriate categories	-	-	-	-

### Qualification Pack

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<b>PC28.</b> recycle the recyclable waste appropriately and dispose the non-recyclable waste in an environment-friendly manner	-	-	-	-
<b>NOS Total</b>	<b>30</b>	<b>40</b>	<b>-</b>	<b>30</b>

## Qualification Pack

### National Occupational Standards (NOS) Parameters

<b>NOS Code</b>	AGR/N5014
<b>NOS Name</b>	Carry out basic engine room and maintenance duties
<b>Sector</b>	Agriculture
<b>Sub-Sector</b>	Fisheries
<b>Occupation</b>	Capture Fisheries
<b>NSQF Level</b>	4
<b>Credits</b>	1
<b>Version</b>	3.0
<b>Last Reviewed Date</b>	NA
<b>Next Review Date</b>	31/03/2025
<b>NSQC Clearance Date</b>	31/03/2022

## Qualification Pack

### AGR/N5015: Carry out basic seamanship activities

#### Description

This OS unit is about carrying out basic seamanship activities such as mooring, rigging and watch-keeping.

#### Scope

The scope covers the following :

- Carry out mooring
- Carry out rigging
- Carry out the watch-keeping activities

#### Elements and Performance Criteria

##### *Carry out mooring*

To be competent, the user/individual on the job must be able to:

- PC1.** check the mooring plan after obtaining it from the in-charge
- PC2.** check the condition of the messenger line, heaving line, stopper and mooring ropes
- PC3.** clean the non-slip mooring deck and snap-back zone
- PC4.** signal to the linesman as per the SOP when sending heaving line ashore
- PC5.** lay out the mooring rope, maintaining the recommended level of stress
- PC6.** prepare heaving line and stopper and arrange a standby spare heaving line
- PC7.** control the mooring rope speed when paying out/ heaving up
- PC8.** create various knots, bends, hitches and whipping on ends of the rope, and various splices of ropes, as required

##### *Carry out rigging*

To be competent, the user/individual on the job must be able to:

- PC9.** use knotting, splicing and stoppers for rigging
- PC10.** rig and unrig safety nets, rat guards, Bosun's chair, pilot ladders securely
- PC11.** place blocks and tackles on the vessel to secure the fish and equipment

##### *Carry out the watch-keeping activities*

To be competent, the user/individual on the job must be able to:

- PC12.** takeover the bridge activity
- PC13.** carry out surveillance duty at the vessel
- PC14.** identify changes in weather conditions, obstacles and possible collisions in the course
- PC15.** identify other vessels in operation using the Automatic Identification System (AIS)
- PC16.** identify and report the sound, light and flag signals pertaining to the vessel's operations and manoeuvres
- PC17.** assess the values displayed in the Global Positioning System (GPS) device and radar
- PC18.** identify the location of the vessel on a map by reading the latitude and longitude

## Qualification Pack

- PC19.** observe the direction of the vessel's head on a gyrocompass and magnetic compass periodically
- PC20.** observe the waves and swell and estimate the water state as per the Beaufort scale
- PC21.** interpret the thermometer, barometer, hygrometer readings
- PC22.** identify navigational lighthouses, buoys and shapes
- PC23.** hoist combination of flags and signs using halyards, as required
- PC24.** identify different geographies and locations on the chart
- PC25.** report any abnormal sighting or sound to the relevant authority
- PC26.** follow the emergency response protocol to raise alarm and warn about potential emergencies
- PC27.** record the bridge activity, observations and communicate to the relevant authority
- PC28.** handover the duties along with the required details to the reliever

## Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** various nautical terms related to navigation hulls, shipside, engine room, etc.
- KU2.** the system followed to communicate using flags, hand signals and sound signals
- KU3.** different types of vessels used in marine and deep sea fishing
- KU4.** various parts and components of a vessel
- KU5.** the mooring system, anchors, rope-work - making knots, whippings
- KU6.** various activities involved in mooring, rigging and watch-keeping
- KU7.** the process of making shorts splice, long-splice, back-splice and eye splice
- KU8.** the winching process and rope handling
- KU9.** different kinds of ropes used onboard fishing vessels
- KU10.** use, maintenance and storage of natural and synthetic fibre ropes
- KU11.** how to rig and unrig ladders, hoist, rat-guards and gangways
- KU12.** the process of mooring to buoys and terminal
- KU13.** various flag signals, sound signals, modes of communication and related norms
- KU14.** navigational charts and their use
- KU15.** flag and sound codes used for deep sea fishing vessel communications
- KU16.** how to read ocean currents and waves
- KU17.** use of barometer, thermometer, gyro and magnetic compass and hygrometer
- KU18.** how to read the latitude and longitude values displayed in GPS and RADAR
- KU19.** use of the Automatic Identification System (AIS)
- KU20.** Beaufort scale for estimating the water state

## Generic Skills (GS)

User/individual on the job needs to know how to:

## Qualification Pack

- GS1.** maintain work-related records
- GS2.** read and follow the health and safety instructions
- GS3.** listen attentively to understand the information/ instructions being shared
- GS4.** communicate clearly and politely
- GS5.** plan and prioritise tasks to ensure timely completion
- GS6.** identify possible disruptions to work and take appropriate preventive measures
- GS7.** take quick decisions to deal with workplace emergencies/ accidents
- GS8.** co-ordinate with the co-workers to achieve the work objectives
- GS9.** evaluate all possible solutions to a problem to select the best one

## Qualification Pack

### Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Carry out mooring</i>	<b>12</b>	<b>14</b>	-	<b>8</b>
<b>PC1.</b> check the mooring plan after obtaining it from the in-charge	-	-	-	-
<b>PC2.</b> check the condition of the messenger line, heaving line, stopper and mooring ropes	-	-	-	-
<b>PC3.</b> clean the non-slip mooring deck and snap-back zone	-	-	-	-
<b>PC4.</b> signal to the linesman as per the SOP when sending heaving line ashore	-	-	-	-
<b>PC5.</b> lay out the mooring rope, maintaining the recommended level of stress	-	-	-	-
<b>PC6.</b> prepare heaving line and stopper and arrange a standby spare heaving line	-	-	-	-
<b>PC7.</b> control the mooring rope speed when paying out/ heaving up	-	-	-	-
<b>PC8.</b> create various knots, bends, hitches and whipping on ends of the rope, and various splices of ropes, as required	-	-	-	-
<i>Carry out rigging</i>	<b>8</b>	<b>8</b>	-	<b>8</b>
<b>PC9.</b> use knotting, splicing and stoppers for rigging	-	-	-	-
<b>PC10.</b> rig and unrig safety nets, rat guards, Bosun's chair, pilot ladders securely	-	-	-	-
<b>PC11.</b> place blocks and tackles on the vessel to secure the fish and equipment	-	-	-	-
<i>Carry out the watch-keeping activities</i>	<b>10</b>	<b>18</b>	-	<b>14</b>
<b>PC12.</b> takeover the bridge activity	-	-	-	-
<b>PC13.</b> carry out surveillance duty at the vessel	-	-	-	-
<b>PC14.</b> identify changes in weather conditions, obstacles and possible collisions in the course	-	-	-	-

### Qualification Pack

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<b>PC15.</b> identify other vessels in operation using the Automatic Identification System (AIS)	-	-	-	-
<b>PC16.</b> identify and report the sound, light and flag signals pertaining to the vessel's operations and manoeuvres	-	-	-	-
<b>PC17.</b> assess the values displayed in the Global Positioning System (GPS) device and radar	-	-	-	-
<b>PC18.</b> identify the location of the vessel on a map by reading the latitude and longitude	-	-	-	-
<b>PC19.</b> observe the direction of the vessel's head on a gyrocompass and magnetic compass periodically	-	-	-	-
<b>PC20.</b> observe the waves and swell and estimate the water state as per the Beaufort scale	-	-	-	-
<b>PC21.</b> interpret the thermometer, barometer, hygrometer readings	-	-	-	-
<b>PC22.</b> identify navigational lighthouses, buoys and shapes	-	-	-	-
<b>PC23.</b> hoist combination of flags and signs using halyards, as required	-	-	-	-
<b>PC24.</b> identify different geographies and locations on the chart	-	-	-	-
<b>PC25.</b> report any abnormal sighting or sound to the relevant authority	-	-	-	-
<b>PC26.</b> follow the emergency response protocol to raise alarm and warn about potential emergencies	-	-	-	-
<b>PC27.</b> record the bridge activity, observations and communicate to the relevant authority	-	-	-	-
<b>PC28.</b> handover the duties along with the required details to the reliever	-	-	-	-
<b>NOS Total</b>	<b>30</b>	<b>40</b>	<b>-</b>	<b>30</b>

## Qualification Pack

### National Occupational Standards (NOS) Parameters

<b>NOS Code</b>	AGR/N5015
<b>NOS Name</b>	Carry out basic seamanship activities
<b>Sector</b>	Agriculture
<b>Sub-Sector</b>	Fisheries
<b>Occupation</b>	Capture Fisheries
<b>NSQF Level</b>	4
<b>Credits</b>	1
<b>Version</b>	2.0
<b>Last Reviewed Date</b>	31/03/2022
<b>Next Review Date</b>	31/03/2025
<b>NSQC Clearance Date</b>	31/03/2022

## Qualification Pack

### AGR/N5016: Store and preserve the captured deep sea fish

#### Description

This OS unit is about storing and preserving the captured deep sea fish during the fish capture operation.

#### Scope

The scope covers the following :

- Store and preserve the fish
- Maintain the records

#### Elements and Performance Criteria

##### *Store and preserve the fish*

To be competent, the user/individual on the job must be able to:

- PC1.** follow the recommended measures to haul the captured deep sea fish into the vessel, ensuring to protect it from damage
- PC2.** carry out washing and cleaning of the captured fish to remove any trash and contaminants from the catch
- PC3.** carry out sorting and grading of the captured fish as per the appropriate parameters
- PC4.** perform organoleptic analysis of the catch
- PC5.** maintain the captured fish alive to prevent spoilage and damage caused by slime-producing bacteria
- PC6.** store the graded fish according to the grade under the recommended temperature using ice or the appropriate equipment to prevent its deterioration
- PC7.** follow the recommended practices to protect the captured fish from contamination and ensure its hygiene during storage
- PC8.** follow the Sanitation Standard Operating Procedures (SSOP) and Hazard Analysis and Critical Control Point (HACCP) method to identify and manage the food safety-related risks while handling fish
- PC9.** carry out drying, salting and smoking for improving the shelf life of fish after it reaches the shore

##### *Maintain the records*

To be competent, the user/individual on the job must be able to:

- PC10.** maintain the manual and electronic record of the captured fish using the physical registers and the relevant computer software
- PC11.** maintain the backup of data to protect against its accidental loss

#### Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

## Qualification Pack

- KU1.** the recommended measures to be followed while hauling the captured deep sea fish into the vessel to protect it from damage
- KU2.** the importance of washing and cleaning the captured fish immediately after hauling
- KU3.** the appropriate parameters for sorting and grading fish
- KU4.** how to perform organoleptic analysis of the captured fish
- KU5.** the importance of maintaining the captured fish alive to prevent spoilage and damage caused by slime-producing bacteria
- KU6.** the recommended temperature for storing fish and the benefits of storing it according to the grade
- KU7.** the recommended practices to be followed to protect the captured fish from contamination ensure its hygiene during storage
- KU8.** the importance of following the SSOP and HACCP method to identify and manage the food safety-related risks while handling fish
- KU9.** the process of drying, salting and smoking for improving the shelf life of fish
- KU10.** the importance and process of maintaining manual and electronic records
- KU11.** the importance of maintaining the backup of data to protect against its accidental loss

## Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** write work-related notes
- GS2.** read the relevant literature to get the latest updates about the field of work
- GS3.** perform basic calculations
- GS4.** listen attentively to understand the information/ instructions being shared by the speaker
- GS5.** communicate clearly and politely with co-workers and clients
- GS6.** plan and prioritise tasks to ensure timely completion
- GS7.** evaluate all possible solutions to a problem to select the best one
- GS8.** co-ordinate with the co-workers to achieve the work objectives
- GS9.** identify possible disruptions to work and take appropriate preventive measures

## Qualification Pack

### Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Store and preserve the fish</i>	<b>20</b>	<b>25</b>	-	<b>20</b>
<b>PC1.</b> follow the recommended measures to haul the captured deep sea fish into the vessel, ensuring to protect it from damage	-	-	-	-
<b>PC2.</b> carry out washing and cleaning of the captured fish to remove any trash and contaminants from the catch	-	-	-	-
<b>PC3.</b> carry out sorting and grading of the captured fish as per the appropriate parameters	-	-	-	-
<b>PC4.</b> perform organoleptic analysis of the catch	-	-	-	-
<b>PC5.</b> maintain the captured fish alive to prevent spoilage and damage caused by slime-producing bacteria	-	-	-	-
<b>PC6.</b> store the graded fish according to the grade under the recommended temperature using ice or the appropriate equipment to prevent its deterioration	-	-	-	-
<b>PC7.</b> follow the recommended practices to protect the captured fish from contamination and ensure its hygiene during storage	-	-	-	-
<b>PC8.</b> follow the Sanitation Standard Operating Procedures (SSOP) and Hazard Analysis and Critical Control Point (HACCP) method to identify and manage the food safety-related risks while handling fish	-	-	-	-
<b>PC9.</b> carry out drying, salting and smoking for improving the shelf life of fish after it reaches the shore	-	-	-	-
<i>Maintain the records</i>	<b>10</b>	<b>15</b>	-	<b>10</b>
<b>PC10.</b> maintain the manual and electronic record of the captured fish using the physical registers and the relevant computer software	-	-	-	-

### Qualification Pack

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<b>PC11.</b> maintain the backup of data to protect against its accidental loss	-	-	-	-
<b>NOS Total</b>	<b>30</b>	<b>40</b>	<b>-</b>	<b>30</b>

## Qualification Pack

### National Occupational Standards (NOS) Parameters

<b>NOS Code</b>	AGR/N5016
<b>NOS Name</b>	Store and preserve the captured deep sea fish
<b>Sector</b>	Agriculture
<b>Sub-Sector</b>	Fisheries
<b>Occupation</b>	Capture Fisheries
<b>NSQF Level</b>	4
<b>Credits</b>	1
<b>Version</b>	1.0
<b>Last Reviewed Date</b>	31/03/2022
<b>Next Review Date</b>	31/03/2025
<b>NSQC Clearance Date</b>	31/03/2022

## Qualification Pack

# AGR/N5103: Follow the safety and hygiene practices in capture fisheries operations

## Description

This OS unit is about following safety, hygiene and sanitation practices for capture fisheries and fishing assistance.

## Scope

The scope covers the following :

- Follow onboard safe working practices
- Follow safety guidelines in water bodies
- Follow the fish capturing and handling guidelines

## Elements and Performance Criteria

### *Follow onboard safe working practices*

To be competent, the user/individual on the job must be able to:

- PC1.** use all fishing machinery and equipment safely following the manufacturer's instructions
- PC2.** carry out regular testing and maintenance of the life-saving and firefighting equipment
- PC3.** use the life-saving equipment in case of rough weather/ emergencies

### *Follow safety guidelines in water bodies*

To be competent, the user/individual on the job must be able to:

- PC4.** follow the applicable regulations such as Coastal Regulation Zone (CRZ) guidelines
- PC5.** use the relevant equipment to detect ships/ boats in the vicinity and take appropriate measures to avoid collisions
- PC6.** detect underwater dangers along the fishing route and take appropriate measures to mitigate them

### *Follow the fish capturing and handling guidelines*

To be competent, the user/individual on the job must be able to:

- PC7.** follow the applicable laws related to fishing methods, use of different types of fishing gear, conservation of banned species, disposal of dead/ damaged fish, etc.
- PC8.** identify poisonous organisms caught with the fish and dispose them safely
- PC9.** handle and clean the fish ensuring minimum damage to it
- PC10.** store the fish under the recommended temperature and in hygienic conditions to maintain its freshness

## Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** safe use of various fishing machineries and equipment

## Qualification Pack

- KU2.** regular testing and maintenance of the life-saving and firefighting equipment
- KU3.** how to use different types of life-saving equipment
- KU4.** relevant regulations to be followed in the marine waters such as Coastal Regulation Zone (CRZ) guidelines
- KU5.** the process of using the relevant equipment to detect ships/ boats in the vicinity and the appropriate measures to be followed to avoid collisions
- KU6.** the process of detecting underwater dangers along the fishing route and appropriate measures to be taken to mitigate them
- KU7.** applicable laws related to fishing methods, use of different types of fishing gear, conservation of banned species, disposal of dead/ damaged fish, etc.
- KU8.** the process of identifying poisonous creatures caught with the fish and their safe disposal
- KU9.** the process of handling and cleaning the fish safely
- KU10.** the temperature and hygiene requirement for storing the fish to maintain its freshness

## Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** write work-related records
- GS2.** communicate clearly and politely
- GS3.** read the relevant literature to get information about the latest developments in the field of work
- GS4.** plan and prioritise tasks to ensure timely completion
- GS5.** take quick decisions to deal with workplace emergencies/ accidents
- GS6.** listen attentively to understand the information/ instructions being shared by the speaker
- GS7.** identify possible disruptions to work and take appropriate preventive measures
- GS8.** co-ordinate with co-workers to achieve work objectives
- GS9.** evaluate all possible solutions to a problem to select the best one

## Qualification Pack

### Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Follow onboard safe working practices</i>	<b>10</b>	<b>12</b>	-	<b>8</b>
<b>PC1.</b> use all fishing machinery and equipment safely following the manufacturer's instructions	-	-	-	-
<b>PC2.</b> carry out regular testing and maintenance of the life-saving and firefighting equipment	-	-	-	-
<b>PC3.</b> use the life-saving equipment in case of rough weather/ emergencies	-	-	-	-
<i>Follow safety guidelines in water bodies</i>	<b>8</b>	<b>12</b>	-	<b>10</b>
<b>PC4.</b> follow the applicable regulations such as Coastal Regulation Zone (CRZ) guidelines	-	-	-	-
<b>PC5.</b> use the relevant equipment to detect ships/ boats in the vicinity and take appropriate measures to avoid collisions	-	-	-	-
<b>PC6.</b> detect underwater dangers along the fishing route and take appropriate measures to mitigate them	-	-	-	-
<i>Follow the fish capturing and handling guidelines</i>	<b>12</b>	<b>16</b>	-	<b>12</b>
<b>PC7.</b> follow the applicable laws related to fishing methods, use of different types of fishing gear, conservation of banned species, disposal of dead/ damaged fish, etc.	-	-	-	-
<b>PC8.</b> identify poisonous organisms caught with the fish and dispose them safely	-	-	-	-
<b>PC9.</b> handle and clean the fish ensuring minimum damage to it	-	-	-	-
<b>PC10.</b> store the fish under the recommended temperature and in hygienic conditions to maintain its freshness	-	-	-	-
<b>NOS Total</b>	<b>30</b>	<b>40</b>	-	<b>30</b>

## Qualification Pack

### National Occupational Standards (NOS) Parameters

<b>NOS Code</b>	AGR/N5103
<b>NOS Name</b>	Follow the safety and hygiene practices in capture fisheries operations
<b>Sector</b>	Agriculture
<b>Sub-Sector</b>	Fisheries
<b>Occupation</b>	Assistance (Fisheries)
<b>NSQF Level</b>	4
<b>Credits</b>	1
<b>Version</b>	2.0
<b>Last Reviewed Date</b>	31/03/2022
<b>Next Review Date</b>	31/03/2025
<b>NSQC Clearance Date</b>	31/03/2022

## Qualification Pack

### DGT/VSQ/N0102: Employability Skills (60 Hours)

#### Description

This unit is about employability skills, Constitutional values, becoming a professional in the 21st Century, digital, financial, and legal literacy, diversity and Inclusion, English and communication skills, customer service, entrepreneurship, and apprenticeship, getting ready for jobs and career development.

#### Scope

The scope covers the following :

- Introduction to Employability Skills
- Constitutional values - Citizenship
- Becoming a Professional in the 21st Century
- Basic English Skills
- Career Development & Goal Setting
- Communication Skills
- Diversity & Inclusion
- Financial and Legal Literacy
- Essential Digital Skills
- Entrepreneurship
- Customer Service
- Getting ready for Apprenticeship & Jobs

#### Elements and Performance Criteria

##### *Introduction to Employability Skills*

To be competent, the user/individual on the job must be able to:

- PC1.** identify employability skills required for jobs in various industries
- PC2.** identify and explore learning and employability portals

##### *Constitutional values - Citizenship*

To be competent, the user/individual on the job must be able to:

- PC3.** recognize the significance of constitutional values, including civic rights and duties, citizenship, responsibility towards society etc. and personal values and ethics such as honesty, integrity, caring and respecting others, etc.
- PC4.** follow environmentally sustainable practices

##### *Becoming a Professional in the 21st Century*

To be competent, the user/individual on the job must be able to:

- PC5.** recognize the significance of 21st Century Skills for employment
- PC6.** practice the 21st Century Skills such as Self-Awareness, Behaviour Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to learn for continuous learning etc. in personal and professional life

##### *Basic English Skills*

To be competent, the user/individual on the job must be able to:

## Qualification Pack

- PC7.** use basic English for everyday conversation in different contexts, in person and over the telephone
- PC8.** read and understand routine information, notes, instructions, mails, letters etc. written in English
- PC9.** write short messages, notes, letters, e-mails etc. in English

### *Career Development & Goal Setting*

To be competent, the user/individual on the job must be able to:

- PC10.** understand the difference between job and career
- PC11.** prepare a career development plan with short- and long-term goals, based on aptitude

### *Communication Skills*

To be competent, the user/individual on the job must be able to:

- PC12.** follow verbal and non-verbal communication etiquette and active listening techniques in various settings
- PC13.** work collaboratively with others in a team

### *Diversity & Inclusion*

To be competent, the user/individual on the job must be able to:

- PC14.** communicate and behave appropriately with all genders and PwD
- PC15.** escalate any issues related to sexual harassment at workplace according to POSH Act

### *Financial and Legal Literacy*

To be competent, the user/individual on the job must be able to:

- PC16.** select financial institutions, products and services as per requirement
- PC17.** carry out offline and online financial transactions, safely and securely
- PC18.** identify common components of salary and compute income, expenses, taxes, investments etc
- PC19.** identify relevant rights and laws and use legal aids to fight against legal exploitation

### *Essential Digital Skills*

To be competent, the user/individual on the job must be able to:

- PC20.** operate digital devices and carry out basic internet operations securely and safely
- PC21.** use e- mail and social media platforms and virtual collaboration tools to work effectively
- PC22.** use basic features of word processor, spreadsheets, and presentations

### *Entrepreneurship*

To be competent, the user/individual on the job must be able to:

- PC23.** identify different types of Entrepreneurship and Enterprises and assess opportunities for potential business through research
- PC24.** develop a business plan and a work model, considering the 4Ps of Marketing Product, Price, Place and Promotion
- PC25.** identify sources of funding, anticipate, and mitigate any financial/ legal hurdles for the potential business opportunity

### *Customer Service*

To be competent, the user/individual on the job must be able to:

- PC26.** identify different types of customers
- PC27.** identify and respond to customer requests and needs in a professional manner.

## Qualification Pack

**PC28.** follow appropriate hygiene and grooming standards

*Getting ready for apprenticeship & Jobs*

To be competent, the user/individual on the job must be able to:

**PC29.** create a professional Curriculum vitae (Résumé)

**PC30.** search for suitable jobs using reliable offline and online sources such as Employment exchange, recruitment agencies, newspapers etc. and job portals, respectively

**PC31.** apply to identified job openings using offline /online methods as per requirement

**PC32.** answer questions politely, with clarity and confidence, during recruitment and selection

**PC33.** identify apprenticeship opportunities and register for it as per guidelines and requirements

## Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

**KU1.** need for employability skills and different learning and employability related portals

**KU2.** various constitutional and personal values

**KU3.** different environmentally sustainable practices and their importance

**KU4.** Twenty first (21st) century skills and their importance

**KU5.** how to use English language for effective verbal (face to face and telephonic) and written communication in formal and informal set up

**KU6.** importance of career development and setting long- and short-term goals

**KU7.** about effective communication

**KU8.** POSH Act

**KU9.** Gender sensitivity and inclusivity

**KU10.** different types of financial institutes, products, and services

**KU11.** how to compute income and expenditure

**KU12.** importance of maintaining safety and security in offline and online financial transactions

**KU13.** different legal rights and laws

**KU14.** different types of digital devices and the procedure to operate them safely and securely

**KU15.** how to create and operate an e- mail account and use applications such as word processors, spreadsheets etc.

**KU16.** how to identify business opportunities

**KU17.** types and needs of customers

**KU18.** how to apply for a job and prepare for an interview

**KU19.** apprenticeship scheme and the process of registering on apprenticeship portal

## Generic Skills (GS)

User/individual on the job needs to know how to:

**GS1.** read and write different types of documents/instructions/correspondence

**GS2.** communicate effectively using appropriate language in formal and informal settings

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- GS3.** behave politely and appropriately with all
- GS4.** how to work in a virtual mode
- GS5.** perform calculations efficiently
- GS6.** solve problems effectively
- GS7.** pay attention to details
- GS8.** manage time efficiently
- GS9.** maintain hygiene and sanitization to avoid infection

## Qualification Pack

### Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Introduction to Employability Skills</i>	<b>1</b>	<b>1</b>	-	-
<b>PC1.</b> identify employability skills required for jobs in various industries	-	-	-	-
<b>PC2.</b> identify and explore learning and employability portals	-	-	-	-
<i>Constitutional values - Citizenship</i>	<b>1</b>	<b>1</b>	-	-
<b>PC3.</b> recognize the significance of constitutional values, including civic rights and duties, citizenship, responsibility towards society etc. and personal values and ethics such as honesty, integrity, caring and respecting others, etc.	-	-	-	-
<b>PC4.</b> follow environmentally sustainable practices	-	-	-	-
<i>Becoming a Professional in the 21st Century</i>	<b>2</b>	<b>4</b>	-	-
<b>PC5.</b> recognize the significance of 21st Century Skills for employment	-	-	-	-
<b>PC6.</b> practice the 21st Century Skills such as Self-Awareness, Behaviour Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to learn for continuous learning etc. in personal and professional life	-	-	-	-
<i>Basic English Skills</i>	<b>2</b>	<b>3</b>	-	-
<b>PC7.</b> use basic English for everyday conversation in different contexts, in person and over the telephone	-	-	-	-
<b>PC8.</b> read and understand routine information, notes, instructions, mails, letters etc. written in English	-	-	-	-
<b>PC9.</b> write short messages, notes, letters, e-mails etc. in English	-	-	-	-
<i>Career Development &amp; Goal Setting</i>	<b>1</b>	<b>2</b>	-	-

### Qualification Pack

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<b>PC10.</b> understand the difference between job and career	-	-	-	-
<b>PC11.</b> prepare a career development plan with short- and long-term goals, based on aptitude	-	-	-	-
<i>Communication Skills</i>	<b>2</b>	<b>2</b>	-	-
<b>PC12.</b> follow verbal and non-verbal communication etiquette and active listening techniques in various settings	-	-	-	-
<b>PC13.</b> work collaboratively with others in a team	-	-	-	-
<i>Diversity &amp; Inclusion</i>	<b>1</b>	<b>2</b>	-	-
<b>PC14.</b> communicate and behave appropriately with all genders and PwD	-	-	-	-
<b>PC15.</b> escalate any issues related to sexual harassment at workplace according to POSH Act	-	-	-	-
<i>Financial and Legal Literacy</i>	<b>2</b>	<b>3</b>	-	-
<b>PC16.</b> select financial institutions, products and services as per requirement	-	-	-	-
<b>PC17.</b> carry out offline and online financial transactions, safely and securely	-	-	-	-
<b>PC18.</b> identify common components of salary and compute income, expenses, taxes, investments etc	-	-	-	-
<b>PC19.</b> identify relevant rights and laws and use legal aids to fight against legal exploitation	-	-	-	-
<i>Essential Digital Skills</i>	<b>3</b>	<b>4</b>	-	-
<b>PC20.</b> operate digital devices and carry out basic internet operations securely and safely	-	-	-	-
<b>PC21.</b> use e- mail and social media platforms and virtual collaboration tools to work effectively	-	-	-	-
<b>PC22.</b> use basic features of word processor, spreadsheets, and presentations	-	-	-	-

### Qualification Pack

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Entrepreneurship</i>	<b>2</b>	<b>3</b>	-	-
<b>PC23.</b> identify different types of Entrepreneurship and Enterprises and assess opportunities for potential business through research	-	-	-	-
<b>PC24.</b> develop a business plan and a work model, considering the 4Ps of Marketing Product, Price, Place and Promotion	-	-	-	-
<b>PC25.</b> identify sources of funding, anticipate, and mitigate any financial/ legal hurdles for the potential business opportunity	-	-	-	-
<i>Customer Service</i>	<b>1</b>	<b>2</b>	-	-
<b>PC26.</b> identify different types of customers	-	-	-	-
<b>PC27.</b> identify and respond to customer requests and needs in a professional manner.	-	-	-	-
<b>PC28.</b> follow appropriate hygiene and grooming standards	-	-	-	-
<i>Getting ready for apprenticeship &amp; Jobs</i>	<b>2</b>	<b>3</b>	-	-
<b>PC29.</b> create a professional Curriculum vitae (Résumé)	-	-	-	-
<b>PC30.</b> search for suitable jobs using reliable offline and online sources such as Employment exchange, recruitment agencies, newspapers etc. and job portals, respectively	-	-	-	-
<b>PC31.</b> apply to identified job openings using offline /online methods as per requirement	-	-	-	-
<b>PC32.</b> answer questions politely, with clarity and confidence, during recruitment and selection	-	-	-	-
<b>PC33.</b> identify apprenticeship opportunities and register for it as per guidelines and requirements	-	-	-	-
<b>NOS Total</b>	<b>20</b>	<b>30</b>	-	-

## Qualification Pack

### National Occupational Standards (NOS) Parameters

<b>NOS Code</b>	DGT/VSQ/N0102
<b>NOS Name</b>	Employability Skills (60 Hours)
<b>Sector</b>	Cross Sectoral
<b>Sub-Sector</b>	Professional Skills
<b>Occupation</b>	Employability
<b>NSQF Level</b>	4
<b>Credits</b>	2
<b>Version</b>	1.0
<b>Last Reviewed Date</b>	NA
<b>Next Review Date</b>	28/02/2026
<b>NSQC Clearance Date</b>	28/02/2023

## Assessment Guidelines and Assessment Weightage

### Assessment Guidelines

1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC.
2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC.
3. Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below).
4. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/ training center based on these criteria.
5. In case of successfully passing only certain number of NOSs, the trainee is eligible to take subsequent assessment on the balance NOS's to pass the Qualification Pack.
6. In case of unsuccessful completion, the trainee may seek reassessment on the Qualification Pack

**Minimum Aggregate Passing % at QP Level : 70**

## Qualification Pack

**(Please note:** Every Trainee should score a minimum aggregate passing percentage as specified above, to successfully clear the Qualification Pack assessment.)

### Assessment Weightage

Compulsory NOS

National Occupational Standards	Theory Marks	Practical Marks	Project Marks	Viva Marks	Total Marks	Weightage
AGR/N5011.Prepare for deep sea fishing activity	30	40	-	30	100	15
AGR/N5012.Carry out deep sea fishing activity	30	40	-	30	100	15
AGR/N5013.Store and market the captured fish	30	40	-	30	100	15
AGR/N5014.Carry out basic engine room and maintenance duties	30	40	-	30	100	15
AGR/N5015.Carry out basic seamanship activities	30	40	-	30	100	15
AGR/N5016.Store and preserve the captured deep sea fish	30	40	-	30	100	10
AGR/N5103.Follow the safety and hygiene practices in capture fisheries operations	30	40	-	30	100	10
DGT/VSQ/N0102.Employability Skills (60 Hours)	20	30	-	-	50	5
<b>Total</b>	<b>230</b>	<b>310</b>	<b>-</b>	<b>210</b>	<b>750</b>	<b>100</b>

## Qualification Pack

### Acronyms

<b>NOS</b>	National Occupational Standard(s)
<b>NSQF</b>	National Skills Qualifications Framework
<b>QP</b>	Qualifications Pack
<b>TVET</b>	Technical and Vocational Education and Training

## Qualification Pack

### Glossary

<b>Sector</b>	Sector is a conglomeration of different business operations having similar business and interests. It may also be defined as a distinct subset of the economy whose components share similar characteristics and interests.
<b>Sub-sector</b>	Sub-sector is derived from a further breakdown based on the characteristics and interests of its components.
<b>Occupation</b>	Occupation is a set of job roles, which perform similar/ related set of functions in an industry.
<b>Job role</b>	Job role defines a unique set of functions that together form a unique employment opportunity in an organisation.
<b>Occupational Standards (OS)</b>	OS specify the standards of performance an individual must achieve when carrying out a function in the workplace, together with the Knowledge and Understanding (KU) they need to meet that standard consistently. Occupational Standards are applicable both in the Indian and global contexts.
<b>Performance Criteria (PC)</b>	Performance Criteria (PC) are statements that together specify the standard of performance required when carrying out a task.
<b>National Occupational Standards (NOS)</b>	NOS are occupational standards which apply uniquely in the Indian context.
<b>Qualifications Pack (QP)</b>	QP comprises the set of OS, together with the educational, training and other criteria required to perform a job role. A QP is assigned a unique qualifications pack code.
<b>Unit Code</b>	Unit code is a unique identifier for an Occupational Standard, which is denoted by an 'N'
<b>Unit Title</b>	Unit title gives a clear overall statement about what the incumbent should be able to do.
<b>Description</b>	Description gives a short summary of the unit content. This would be helpful to anyone searching on a database to verify that this is the appropriate OS they are looking for.
<b>Scope</b>	Scope is a set of statements specifying the range of variables that an individual may have to deal with in carrying out the function which have a critical impact on quality of performance required.

## Qualification Pack

<b>Knowledge and Understanding (KU)</b>	Knowledge and Understanding (KU) are statements which together specify the technical, generic, professional and organisational specific knowledge that an individual needs in order to perform to the required standard.
<b>Organisational Context</b>	Organisational context includes the way the organisation is structured and how it operates, including the extent of operative knowledge managers have of their relevant areas of responsibility.
<b>Technical Knowledge</b>	Technical knowledge is the specific knowledge needed to accomplish specific designated responsibilities.
<b>Core Skills/ Generic Skills (GS)</b>	Core skills or Generic Skills (GS) are a group of skills that are the key to learning and working in today's world. These skills are typically needed in any work environment in today's world. These skills are typically needed in any work environment. In the context of the OS, these include communication related skills that are applicable to most job roles.
<b>Electives</b>	Electives are NOS/set of NOS that are identified by the sector as contributive to specialization in a job role. There may be multiple electives within a QP for each specialized job role. Trainees must select at least one elective for the successful completion of a QP with Electives.
<b>Options</b>	Options are NOS/set of NOS that are identified by the sector as additional skills. There may be multiple options within a QP. It is not mandatory to select any of the options to complete a QP with Options.